ORGANISATION OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Organisation: Rodrigues Regional Assembly (Education)

Post: Educational Psychologist

Salary: Rs 24,425 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775
(06 50 75)

Effective Date: 21 September 2015

Qualifications:
A. A degree in Psychology from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) have undergone post-qualification practice under the supervision of a practising psychologist or related professional either in a recognised health or educational institution locally or abroad, over a period of one year or for an aggregate of 1500 hours, with children and young people with learning difficulties or social or emotional /behavioural problems;

(ii) possess good communication and interpersonal skills; and

(iii) be computer literate.

Candidates should produce written evidence of post-qualification practice as mentioned at B (i) above and of knowledge claimed.

Duties:
1. To be responsible to the Director of Education, Rodrigues Regional Assembly for –

(a) giving psychological advice to teachers of pre-primary, primary and secondary schools (e.g. methods, educational psychology organisation, individualised instruction programmes, behaviours modification techniques);

(b) conducting in-service courses for pre-primary, primary and secondary schools staff after school hours and during school holidays in collaboration with social workers;

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for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

21 September 2015

Date..........................
advising parents by way of visits, talks, pamphlets, booklets and
guidelines;

(d) supporting, organising and co-ordinating remedial and special
education programmes in normal schools;

(e) assessing children with special needs and ensuring follow-up
measures with the assistance of social workers;

(f) organising, co-ordinating and supervising special education
programmes;

(g) promoting mental health programmes at school and counselling at
pre-primary, primary and secondary levels;

(h) assisting in case conferences in connection with direction and
placement of children with special needs;

(i) carrying out action research on areas related to under-achievement
and submitting proposals/measures for improvement;

(j) initiating action on early identification of disabilities, providing
proper advice and ensuring necessary follow-up in collaboration
with social workers;

(k) helping in the elaboration and adaptation of psycho-pedagogical
tools;

(l) collecting and updating data and ensuring the upkeep of records on
relevant cases; and

(m) working in close collaboration within teams including Pedagogical
Inspectors, Heads of Schools, social workers and relevant
institutions to improve students’ performance and ensure their
well-being.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed
above or related to the delivery of the output and results expected from the
Educational Psychologist in the roles ascribed to him.

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[Signature]

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

21 September 2015