SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Local Government, Rodrigues and Rural and Urban Development (Rodrigues - Central Administration)

Post: Customs and Excise Officer

Salary: Rs 5,525 x 150 - 6,425 x 175 - 6,950 x 205 - 7,770 x 300 - 10,770 (RIA 12)

Effective Date: 14 November 2000

Qualifications: A Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education "Ordinary Level" or an equivalent qualification acceptable to the Public Service Commission.

For Male candidates

Minimum physical requirements:

Height: 1 m 65 cm

Weight: 56 kg

Chest measurement (Normal): 80 cm

NOTE 1

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

CERTIFIED CORRECT

[Signature]

for Permanent Secretary

Date: 14 NOV 2000
NOTE 2

On appointment, Customs and Excise Officers will be required to follow an in-service training course of one year covering customs and excise legislation and instructions.

The successful completion of the training, including the passing of a written examination, is a condition for confirmation in the appointment as Customs and Excise Officer.

Duties:

1. To perform clerical, technical, accountancy and preventive duties connected with customs and excise legislation.
2. To examine and clear packets and parcels at the Parcels Post Office.
3. To examine and clear passengers and their luggage.
4. To calculate, collect and protect customs and excise revenue.
5. To operate information technology equipment and use application software for the processing of customs documents electronically.
6. To attend to legal disputes and litigations, Court and Tribunal cases until settlement.
7. To perform such cognate duties as may be assigned.