

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Central Administration)
- Post:** Analyst, Rodrigues Regional Assembly
- Salary:** Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 (02 054 081)
- Effective Date:** 12 June 2017
- Qualifications:**
- A. A degree in Economics from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) possess analytical, interpersonal and communication skills;
 - (ii) have a good knowledge of statistical methods and be able to interpret statistical information;
 - (iii) have a sense of initiative and be able to work in a multi disciplinary team;
 - (iv) be able to work under pressure and meet tight deadlines;
 - (v) be proactive and committed to continuous learning; and
 - (vi) be computer literate.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
1. To carry out management analysis and consultancy work, project management and development of quality management systems.
 2. To collect and analyse economic, budgetary and financial data for the purpose of preparation and monitoring of Estimates.
 3. To advise on economic and financial/accounting issues.
 4. To prepare reports describing and analysing the performance of the economy.

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CERTIFIED CORRECT

*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

12 June 2017

Date.....

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5. To assist in the formulation and implementation of economic, social, financial and management policies.
6. To assist in the preparation of sectoral development programmes with a view to integrating them into the national plan.
7. To assist in the preparation, implementation and supervision of development projects.
8. To create a liaison between Ministries and the Rodrigues Regional Assembly.
9. To assist in the work of developing economic policy.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Analyst, Rodrigues Regional Assembly in the roles ascribed to him.



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