

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Public Infrastructure and Land Transport (Public Infrastructure Division)
Post: Quantity Surveyor/Senior Quantity Surveyor
Salary: Rs 29,400 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 (26 059 085)
Effective Date: 17 August 2016

Qualifications:

A. By selection from among officers who hold a substantive appointment in the grade of Assistant Quantity Surveyor and who are registered as Professional Quantity Surveyor with the Professional Quantity Surveyors' Council of Mauritius under Section 20 of the Professional Quantity Surveyors' Council Act (No.7 of 2013), as subsequently amended.

B. Candidates should possess organising, interpersonal and communication skills and be able to work in a team.

NOTE

In the absence of qualified Assistant Quantity Surveyors, by selection from among candidates who –

- (i) are registered as Professional Quantity Surveyor with the Professional Quantity Surveyors' Council of Mauritius under Section 20 of the Professional Quantity Surveyors' Council Act (No.7 of 2013), as subsequently amended;
- (ii) possess organising, interpersonal and communication skills and are able to work in a team; and
- (iii) are computer literate.

Candidates should produce written evidence of knowledge claimed.

Duties:

1. To be responsible for the performance of the following duties in respect of building and civil engineering projects –

- (a) the preparation of cost estimates, cost plans, activity schedules, bills of quantities and bidding documents;
- (b) valuation of works in progress;

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*for Senior Chief Executive
Ministry of Civil Service and
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- (c) the preparation of cost and financial reports and final accounts;
 - (d) the preparation and issue of certificates of payments; and
 - (e) contract management.
2. To guide, supervise and co-ordinate the work of staff working under his responsibility.
 3. To attend meetings and committees, as and when required.
 4. To participate in the evaluation of bids for building and civil engineering projects of the Public Infrastructure Division of the Ministry.
 5. To assist in the training of subordinate staff.
 6. To use ICT in the performance of his duties.
 7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Quantity Surveyor/Senior Quantity Surveyor in the roles ascribed to him.



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