

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Department:** Printing
- Post:** Trainee Graphic Artist
- Salary:** Rs 12,425 x 250 – 12,925 (16 22 24)
- Effective Date:** 19 October 2015
- Qualifications:**
- A. A Cambridge Higher School Certificate with a pass in Art at “Principal Level” or passes in at least two subjects including Art obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Public Service Commission.
 - B. A certificate in Quark Xpress or Indesign (Adobe) from a recognised institution.
 - C. A certificate from a recognised institution in any one of the following softwares –

Adobe Photoshop

Adobe Illustrator

Adobe Acrobat Professional

or any upgraded version.
 - D. Candidates should be computer literate.

Candidates should produce written evidence of knowledge claimed.

- Training:** Trainee Graphic Artists will be required to -
- (a) follow successfully a course leading to a diploma in Graphic Design or Fine Arts or Visual Arts or in a relevant field at a recognised institution, as may be approved and arranged; and
 - (b) undergo on-the-job training under the supervision of the Senior Graphic Artist for a period of at least two years, as approved and arranged by the Printing Department.

2/...



CERTIFIED CORRECT


.....
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

19 October 2015

Date.....

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

-2-

During the training period, Trainee Graphic Artists will be required to -

- (i) execute, among others, graphic works for posters, illustrations;
- (ii) perform photographic works;
- (iii) keep records of the work performed;
- (iv) classify and store visual aids and graphic materials;
- (v) use ICT in the performance of his duties; and
- (vi) perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Trainee Graphic Artist in the roles ascribed to him.

On successful completion of the training, Trainee Graphic Artists will be eligible for appointment to the grade of Graphic Artist, as and when vacancies occur.



CERTIFIED CORRECT


.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

19 October 2015

Date.....