

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE
DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS, 1997

Department: Police

Post: Woman Police Corporal

Salary: Rs 8,370 x 300 – 11,070 (POL 5A)

Effective Date: 03 June 2003

Qualifications: By promotion, on the basis of experience, merit and seniority, of Woman Police Constables who:

(a) reckon at least 15 years' satisfactory service in a substantive capacity in the grade; and

(b) have proven ability to assume higher responsibilities.

Duties: To be responsible to the Assistant Commissioner of Police/Woman Assistant Commissioner of Police through the Officer-in-Charge of the Station or Unit for –

(i) assisting the Police Sergeant/Woman Police Sergeant or Inspector of Police/Woman Police Inspector in the smooth running of the Station or Unit;

(ii) acting as second-in-command to the Police Sergeant/Woman Police Sergeant or the Inspector of Police/Woman Police Inspector in charge of the Station or Unit;

(iii) checking Police Constables/Woman Police Constables posted to the Station or Unit who are out on duty on beat, patrol, etc.;

(iv) performing the duties of Chief Clerk, Station Orderly, Station Clerk and other similar duties in the Force;

(v) maintaining order and discipline at work place in the absence of officers senior to her;

(vi) ensuring that orders/instructions given for the maintenance of equipment, the keeping of books, records, registers and files, the proper use of stationery, the custody of prisoners and the safe-keeping of keys, exhibits, etc. are strictly complied with; and

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for Secretary for Public Service Affairs

Date..... 03 JUN 2003



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- (vii) performing such other duties as laid down under section 9(1), (2) and (3) of the Police Act or as directed by the Commissioner of Police.

Note

1. Woman Police Corporals will be required to work on shift, covering a 24-hour service including Sundays, Public Holidays and officially declared cyclone days.
2. They may be called upon to work for longer hours in cases of emergency, raids, parades, drills, etc.

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