

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Labour, Industrial Relations and Employment
- Post:** Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer
- Salary:** Rs 14,200 x 400 – 15,000 x 500 – 16,000 x 600 – 23,200 x 800 – 28,000 x 1,000 – 29,000 (18 35 58)
- Effective Date:** 19 October 2009
- Qualifications:**
- A. By appointment of Trainee Occupational Safety and Health Officers who have successfully completed their training.
 - B. By selection from among candidates who -
 - (I) possess -
 - (a) (i) a Cambridge School Certificate with credit in English Language, French, Mathematics and any two science subjects, preferably Physics, Chemistry and Biology obtained at not more than two sittings or
 - (ii) Passes not below Grade C in English Language, French, Mathematics and any two science subjects, preferably Physics, Chemistry and Biology obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

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CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and
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- (b) A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level".
- (c) A Diploma in Occupational Health and Safety from a recognised institution.

OR

Equivalent qualifications to B(I)(a), B(I)(b) and B(I)(c) above acceptable to the Public Service Commission.

(II) are computer literate.

Qualification at B(I)(a) above should have been obtained prior to qualification at B(I)(b) above.

Candidates should produce written evidence of knowledge claimed.

NOTE 1

In the absence of candidates possessing the qualification at B(I)(c) above, consideration will be given to candidates who possess the qualifications at B(I)(a) and B(I)(b) above together with a Diploma in Civil or Mechanical or Electrical or Chemical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

NOTE 2

Candidates selected under B above and under 'NOTE 1' will be appointed in a temporary capacity in the first instance and will be required to undergo on-the-job training in all aspects of safety, health and welfare of workers for a period of at least six months. On successful completion of the training, they will be considered for appointment as Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer in a substantive capacity.

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Duties:

1. To inspect all places of work including factories, with a view to -
 - (i) assessing workplace hazards and the suitability of protective measures taken and/or protective equipment provided to abate or eliminate the hazards and to take appropriate follow-up action;
 - (ii) ensuring compliance with the provisions of legislations relating to the safety, health and welfare of employees; and
 - (iii) establishing contraventions, wherever required, prior to prosecution of persons, companies and corporate bodies for non-compliance with the provisions of the appropriate legislation.
2. To carry out investigations into complaints made by employees, trade union officials, employers and public institutions.
3. To investigate into occupational accidents, fires and dangerous occurrences.
4. To deliver training, tender advice and provide information to employees, trade unions, employers, Safety and Health Officers and to the general public at large on safety, health and welfare matters and on the provisions of the relevant legislations.
5. To conduct enquiries regarding registration of Steam Boilers and Safety and Health Officers and to approve applications for registration of factories and issue certificates of registration, wherever appropriate.
6. To depone as witness in court, whenever required.
7. To examine plans of buildings and manuals of new machines and equipment and advise the relevant authorities on safety and health issues prior to the issue of development permits to new enterprises.
8. To collect and compile statistical information relevant to safety and health.
9. To perform word processing and other basic ICT functions.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Occupational Safety and Health Officers/Senior Occupational Safety and Health Officers in the roles ascribed to them.



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