

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Labour, Industrial Relations, Employment and Training
Post: Remuneration Analyst
Salary: Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775
(02 49 75)
Effective Date: 12 May 2015

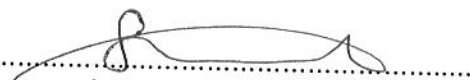
Qualifications: A. A degree in Economics or Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
B. Candidates should be computer literate.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
1. To assist the Senior Remuneration Analyst and the Head Remuneration Analyst in their duties.
 2. To carry out surveys and interviews to assess job contents and conditions of employment and submit detailed reports thereon.
 3. To study the organisational structure of industries/sectors and submit background information relating thereto.
 4. To carry out comparative studies with regard to compensation, job contents and conditions of employment of similar occupations in the public sector and private sector.
 5. To prepare technical reports on the sector to be examined.
 6. To assist in the determination of minimum wages and to conduct research work.
 7. To use ICT in the performance of his duties.
 8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Remuneration Analyst in the roles ascribed to him.



CERTIFIED CORRECT


for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

12 May 2015

Date.....