

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Public Infrastructure, National Development Unit, Land Transport and Shipping (Public Infrastructure Division)

Post: Handy Worker

Salary: Rs 9,450 x 225 – 9,675 x 250 – 13,675 x 300 – 15,475 x 350 – 16,175 (24 10 35)

Effective Date: 17 October 2013

Qualifications: By selection from among employees on the permanent and pensionable establishment in the Public Infrastructure Division of the Ministry who –

- (a) possess the Certificate of Primary Education; and
- (b) have a good health and a sound physique.

NOTE 1

In the absence of employees possessing the Certificate of Primary Education, consideration will be given to those who show proof of being literate.

NOTE 2

For the first intake, by appointment of employees in the grade of Lorry Loader on the permanent and pensionable establishment of the Public Infrastructure Division of the Ministry who have opted for the revised emoluments and terms and conditions set out in the Pay Research Bureau Reports 2008 and 2013 and who opt to join the grade of Handy Worker.

Duties:

1. To load, unload and keep properly stores items and other materials.
2. To accompany officers in vehicles and help in case of breakdown.
3. To help in removing and mounting tyres.
4. To sandblast/wash vehicle bodies, mudguard interiors, chassis and engine compartments by using the high pressure sand blaster/washing machine.

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

17 October 2013

Date.....

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5. To clean garages and ensure that the premises are kept tidy.
6. To be responsible for the general maintenance of the high pressure sand blaster/washing machine, including –
 - (a) checking oil levels daily before use;
 - (b) cleaning the machine after use; and
 - (c) reporting any defect to the officer in charge.
7. To open and close gate and be responsible for the control of the entry and exit of all vehicles and to prevent the entry of unauthorised vehicles.
8. To keep a register for recording the date, number of vehicles entering the premises, purpose of visit, time of entry and exit.
9. To ensure security at the gate at all times.
10. To report irregularities to the officer in charge of the premises.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Handy Worker in the roles ascribed to him.



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