

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Prime Minister's Office (National Disaster Risk Reduction and Management Centre)

Post: Disaster Monitoring Officer

Salary: Rs 37,290 x 925 – 39,140 x 970 – 46,900 x 1,050 – 49,000 x 1,100 – 54,500 x 1,450 –
58,850 x 1,750 – 62,350 x 1,850 – 67,900 x 1,900 – 75,500 x 2,250 – 77,750 (02 060 090)

Effective Date: 07 April 2026

Qualifications:

A. A degree in Physics or Mathematics or Environmental Studies or Civil Engineering or Chemical and Environmental Engineering or Marine Science or Meteorological or Geographical Science or Global Warming and Climate Change from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

- (i) reckon at least two years' experience in the implementation of programmes and activities relating to monitoring of emergencies and disaster management;
- (ii) possess good analytical skills;
- (iii) possess good interpersonal skills with ability to establish and maintain effective working relationships with different stakeholders;
- (iv) be able to meet deadlines; and
- (v) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

Role and Responsibilities: To be responsible to the Director Response for the effective and efficient monitoring of disasters and to provide timely strategic advice on management of disasters and ensure timely coordination of disaster response.

Duties:

1. To be responsible to the Director Response for the performance of the following duties –
 - (a) to act as primary link between the National Disaster Risk Reduction and Management Centre and the Mauritius Meteorological Services in the monitoring of emergencies and disaster management;
 - (b) to ensure close collaboration and coordination with key stakeholders in disaster monitoring systems;

/2...



CERTIFIED CORRECT

R. Ruchchan

.....
R. Ruchchan (Mrs)
for Secretary for Public Service

07 April 2026

Date.....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

- (c) to provide timely advice on disaster threats both before and during a response;
 - (d) to work closely with the ICT Specialist and the Information and Communication Manager in the design and implementation of early warnings and alert systems to ensure clarity of messaging and information;
 - (e) to evaluate programmes and activities relating to the monitoring and forecasting of disasters against policies and objectives set and make recommendations accordingly;
 - (f) to work with Preparedness and Recovery teams to ensure consistency in approach for training and education;
 - (g) to ensure timely and efficient release of alerts to the public;
 - (h) to provide inputs for inclusion in the National Disaster Risk Reduction and Management Plan and in programmes for public information and education on the mitigation of, preparedness for, response to and recovery from disasters, as and when required;
 - (i) to assist in the implementation of national policies to foster and promote the efficient response to and relief from disaster events; and
 - (j) to act as secretary in technical committees.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Disaster Monitoring Officer in the roles ascribed to him.

Note

The Disaster Monitoring Officer will be required to work outside normal working hours including Saturdays, Sundays and Public Holidays, and during cyclonic periods and other natural calamities and emergencies.



CERTIFIED CORRECT

RRue

.....
R. Ruchchan (Mrs)
for Secretary for Public Service

07 April 2026

Date.....