

GOVERNMENT OF MAURITIUS

Scheme of Service Specified Under Regulation 15 of the Public Service Commission Regulations

Ministry: Public Infrastructure, National Development Unit, Land Transport and Shipping (National Development Unit)

Post: Regional Development Officer

Salary: Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 (02 49 75)

Effective Date: 28 May 2014

- Qualifications: A. By selection from among – (i) officers of the Citizen’s Advice Bureau Cadre; and (ii) officers in the grade of Assistant Regional Development Officer who possess a degree in Sociology or Social Work or Economics or Public Administration or Civil Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission. B. Candidates should - (i) reckon at least four years’ experience in community and social work; and (ii) possess supervisory and communication skills.

NOTE

In the absence of qualified officers in the Citizen’s Advice Bureau Cadre and in the grade of Assistant Regional Development Officer, by selection from among candidates who –

- (i) possess a Degree in Sociology or Social Work or Economics or Public Administration or Civil Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; (ii) reckon at least four years’ experience in community and social work; and (iii) are computer literate.

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CERTIFIED CORRECT

S. Chandrasekaran for Senior Chief Executive Ministry of Civil Service and Administrative Reforms

28 May 2014

Date.....



**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
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Candidates should produce written evidence of experience/knowledge claimed.

Duties:

1. To be responsible to the Senior Regional Development Officer for the performance of the following duties -
 - (a) to guide, supervise and co-ordinate the work of subordinate officers;
 - (b) to survey the area assigned to him and to prepare and update village and urban profiles;
 - (c) to prepare development plans for specific areas according to approved specifications;
 - (d) to co-ordinate the activities of Government and non-Government agencies for an integrated national development programme;
 - (e) to help identify suitable self-help projects, prepare and submit plans and assist the community in the implementation of these projects;
 - (f) to promote co-operative projects in the country and assist in their implementation;
 - (g) to liaise with appropriate Ministries in order to secure technical and/or material assistance for the benefit of the population;
 - (h) to foster and encourage community activities based on voluntary participation;
 - (i) to assist the technical and professional services to make their programmes known, understood and implemented;
 - (j) to work in close collaboration with the Village Councils, District Councils and Municipal Councils;

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CERTIFIED CORRECT

S. Chandrasekera
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*for Senior Chief Executive
Ministry of Civil Service and
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**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
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- (k) to monitor the implementation of National Development Projects; and
 - (l) to keep records and submit progress reports and returns, as directed.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Regional Development Officer in the roles ascribed to him.

Note

Regional Development Officers are required to work after normal working hours, during weekends and Public Holidays.

CERTIFIED CORRECT

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S. Chandrasingh
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

28 May 2014

Date.....

