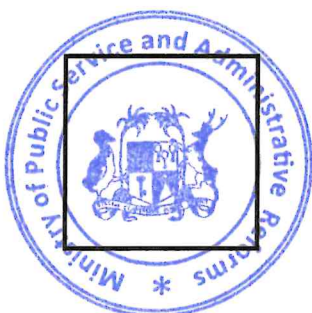


GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

<u>Ministry:</u>	Labour and Industrial Relations
<u>Post:</u>	Senior Labour and Industrial Relations Officer
<u>Salary:</u>	Rs 29,050 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 (18 060 083)
<u>Effective Date:</u>	16 September 2025
<u>Qualifications:</u>	<p>By promotion, on the basis of experience and merit, of officers in the grade of Labour and Industrial Relations Officer who –</p> <ul style="list-style-type: none">(i) reckon at least five years' service in a substantive capacity in the grade;(ii) possess good analytical skills; and(iii) possess sound interpersonal and communication skills.
<u>Duties:</u>	<ul style="list-style-type: none">1. To assist in the training of Labour and Industrial Relations Officers.2. To supervise and coordinate the work of officers under his responsibility.3. To inspect places of employment so as to ensure compliance with statutory orders and provisions of labour legislations.4. To carry out investigations into labour complaints and conditions of employment and to assist in the settlement of grievances.5. To deal with and to promote the settlement of labour disputes through conciliation and mediation.6. To give advice and information to workers and employers on the provisions of labour legislations in general.7. To process reports submitted by Labour and Industrial Relations Officers working under his responsibility.8. To collect and compile statistical information, whenever required.9. To carry out workers' education programmes.

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CERTIFIED CORRECT

P. D. Neerunjun
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P. D. Neerunjun (Mrs)
for Supervising Officer
Ministry of Public Service and
Administrative Reforms

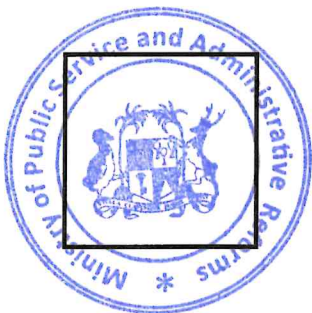
16 September 2025

Date.....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

10. To perform prosecution duties.
11. To deal with International Labour Organisation (ILO) matters.
12. To supervise and process workfare programme cases.
13. To use ICT in the performance of his duties.
14. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Labour and Industrial Relations Officer in the roles ascribed to him.



CERTIFIED CORRECT

P. D. Neerunjun

.....
P. D. Neerunjun (Mrs)
for Supervising Officer
Ministry of Public Service and
Administrative Reforms

16 September 2025

Date.....