

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Prime Minister's Office (Rodrigues and Outer Islands)

**Post:** Handy Worker (Special Class)

**Salary:** Rs 14,225 x 250 – 15,225 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,025 (24 020 050)

**Effective Date:** 09 June 2025

**Qualifications:** By selection from among serving employees on the permanent and pensionable establishment who –

(a) possess the Certificate of Primary Education or the Primary School Achievement Certificate; and

(b) reckon at least three years' service.

**NOTE**

In the absence of candidates possessing the qualification at (a) above, consideration will be given to those who show proof of being literate.

- Duties:**
1. To clean offices and stores and maintain the physical environment at a good standard.
  2. To handle, collect, load, unload and move stores items, furniture, equipment and materials.
  3. To remove packaging materials and empty boxes to appropriate places for eventual disposal.
  4. To open and close store openings under the supervision of an officer of the Procurement and Supply Cadre, as and when required.
  5. To place and arrange items of stores on shelves and maintain them clean and in an orderly manner and assisting in any work relating to inventories/surveys.
  6. To collect and despatch correspondence, as and when required.

/2...



**CERTIFIED CORRECT**

.....  
**B. D. Nundloll (Mrs)**  
*for Secretary for Public Service*

**09 June 2025**

Date.....

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

7. To carry out simple maintenance and repair works and other operations as part of a team and ensure that all tools and equipment used are kept in good working condition.
8. To assist Drivers in effecting minor repairs of the vehicles including unmounting and changing of tyres and performing other ancillary works associated with the day-to-day running of the vehicles.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Handy Worker (Special Class) in the roles ascribed to him.

**CERTIFIED CORRECT**

*B. D. Nundloll*

.....  
**B. D. Nundloll (Mrs)**  
*for Secretary for Public Service*

**09 June 2025**

Date.....

