

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Department:** Mauritius Meteorological Services
- Post:** Chief Meteorological Telecommunications Technician
- Salary:** Rs 36,550 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 59,300 (22 069 086)
- Effective Date:** 07 October 2024
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Deputy Chief Meteorological Telecommunications Technician who possess good managerial and organisational skills.
- Role and Responsibilities:** To be responsible for the organisation of work of officers in the Meteorological Telecommunications Technician Cadre.
- Duties:**
1. To be administratively responsible for the day-to-day running of the Telecommunications Division of the Mauritius Meteorological Services under the supervision of Deputy Directors.
 2. To be responsible for the –
 - (i) installation, servicing and repair of all electronics, radio communication, marine and ICT equipment of the Mauritius Meteorological Services and all Automatic Weather Stations in the Republic of Mauritius and to ensure their operation; and
 - (ii) operation and maintenance of the Doppler Weather Radar at Trou-aux-Cerfs.
 3. To ensure that –
 - (i) all electronic, radio communication and ICT equipment in the Meteorological Services and all Automatic Weather Stations in the Republic of Mauritius are operational at all times; and
 - (ii) the timely budgeting, indenting and receipt of necessary equipment and spare parts as well as proper storage and ready availability of such spares.

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CERTIFIED CORRECT

B. D. Nundloll

B. D. Nundloll (Mrs)

for Secretary for Public Service

07 October 2024

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4. To advise the Director on –
 - (i) the procurement and upgrading of digital meteorological equipment; and
 - (ii) matters relating to the upgrading of existing electronic equipment.
5. To liaise with –
 - (i) officers in the Procurement and Supply Cadre for the procurement/disposal of electronic and ICT equipment and consumables at the workplace; and
 - (ii) agencies locally and abroad for the purchase and supply of all electronic, radio communication and ICT equipment in the Mauritius Meteorological Services and Departments in the Outer Islands of the Republic of Mauritius.
6. To submit reports on electronic, radio communication and ICT equipment in use at the Mauritius Meteorological Services, as may be required.
7. To advise on and implement training programmes for subordinate staff.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Meteorological Telecommunications Technician in the roles ascribed to him.

Note

1. Chief Meteorological Telecommunications Technicians may be required to follow such theoretical, practical or on-the-job training courses, as may be approved and arranged.
2. Chief Meteorological Telecommunications Technicians will be required to work at any time of the day or night including Saturdays, Sundays, Public Holidays, during cyclonic periods, natural calamities and extreme weather events in Mauritius and the Outer Islands of the Republic of Mauritius.

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