

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: National Infrastructure and Community Development (National Infrastructure Division)

Post: Architect/Senior Architect

Salary: Rs 29,400 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 (26 059 085)

Effective Date: 07 July 2021

Qualifications: Candidates should –

- (i) be registered as Professional Architect with the Professional Architects' Council under Section 19 of the Professional Architects' Council Act (No 7 of 2011), as subsequently amended;
- (ii) have good knowledge and experience in the design and supervision of building projects; and
- (iii) reckon experience in Computer Aided Design Software.

Candidates should produce written evidence of knowledge/experience claimed.

Duties: 1. To perform, under the general supervision and direction of Lead Architects, the following duties –

- (i) to design and supervise minor building projects;
- (ii) to assist in the design and supervision of complex building projects;
- (iii) to arrange for surveys of sites of existing buildings;
- (iv) to liaise with other members of the building implementation team, for preparation of drawings and supervision of projects;
- (v) to assist in the administration of building contracts;
- (vi) to participate in evaluation of bids organised by the Departmental Bids Committee of the National Infrastructure Division of the Ministry; and
- (vii) to attend meetings and committees, as and when required.

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S. Chundusing (Mrs)
for Secretary for Public Service

07 July 2021

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2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Architect/Senior Architect in the roles ascribed to him.

Note

Architect/Senior Architects may be outposted to any Ministry/Department where their services will be required. They will be responsible administratively to the Head of the Ministry/Department where they are posted. For the technical aspects of their duties, they will, as and when required, seek guidance/assistance of senior officers of the Architecture Cadre posted to the Ministry of National Infrastructure and Community Development (National Infrastructure Division).



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