

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Public Infrastructure and Land Transport (Public Infrastructure Division)
- Post:** Lead Quantity Surveyor
- Salary:** Rs 46,900 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 68,500 x 1,950 – 70,450  
(26 075 089)
- Effective Date:** 30 October 2017
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Principal Quantity Surveyor in post as at 31 December 2015 who reckon at least three years' service in a substantive capacity in the grade and who possess –
- (i) good organising, supervisory and leadership skills; and
  - (ii) good interpersonal and communication skills.
- Role and Responsibilities:** To be responsible for the planning, organising, controlling and managing of quantity surveying processes and activities for the implementation of building and civil engineering projects.
- Duties:**
1. To be responsible for –
    - (i) the preparation of cost estimates, cost plans and bidding documents for building and civil engineering projects;
    - (ii) estimating professional fees for Quantity Surveying consultancy services and the preparation of bidding documents for the appointment of consultants; and
    - (iii) contract management of building and civil engineering projects and consultancy services.
  2. To supervise and coordinate the work of staff under his responsibility.
  3. To liaise with the Architect and Engineering Divisions and other Ministries/Departments on matters relating to quantity surveying.
  4. To deal with complex building and civil engineering projects.
  5. To assist in the preparation of budget estimates for the Quantity Surveying Section.

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**CERTIFIED CORRECT**

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*for Secretary for Public Service*

**30 October 2017**

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6. To participate in the evaluation of bids for building and civil engineering projects and Quantity Surveying consultancy services for the Public Infrastructure Division of the Ministry.
7. To coach and train subordinate staff.
8. To attend meetings and committees, as and when required.
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Lead Quantity Surveyor in the roles ascribed to him.



**CERTIFIED CORRECT**

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*for Secretary for Public Service*

**30 October 2017**

Date.....