SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Public Infrastructure, Land Transport and Shipping (National Transport Authority)

Post: Station Master

Salary: Rs 5,250 x 125 - 5,375 x 150 - 6,425 x 175 - 6,950 x 205 - 7,770 x 300 - 10,170 (WOR 7)

Effective Date: 14 December 2000

Qualifications: A Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education "Ordinary Level" or an equivalent qualification acceptable to the Public Service Commission.

NOTE

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

Duties:

1. To monitor bus operation at bus stations.

2. To check the attendance and to supervise the work of the Stand Regulators at bus stations and make weekly returns to the Authority.

3. To attend to transport problems encountered by passengers.

4. To co-ordinate with other station masters for an efficient transport service.

5. To collect and analyse Stand Regulators’ sheets.

6. To report cases of indiscipline and any deficiency in service to the Inspectorate Section of the National Transport Authority responsible for the region concerned.

CERTIFIED CORRECT

for Permanent Secretary

14 DEC 2000

Date.................................................................
7. To submit, on a regular basis, a list of buses operating and trips performed on different routes to the Planning Section of the National Transport Authority.

8. To re-direct buses in cases of emergency or urgent public need.

9. To look after and to report on the maintenance of bus stations.

10. To give evidence in courts of law as and when necessary.

11. To perform such cognate duties as may be assigned.

NOTE

Station Masters are required to work on a roster basis including Sundays, Public Holidays and at night.

CERTIFIED CORRECT

for Permanent Secretary

14 DEC 2000

Date..................................................