GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Department: National Transport Authority
Post: Transport Planning Officer
Salary: Rs 12,925 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 –
20,675 x 750 – 28,925 (26 24 56)
Effective Date: 19 November 2013
Qualifications: A. A Cambridge Higher School Certificate with a pass at “Principal Level” in
Mathematics or Accounting or Passes in at least two subjects including
Mathematics or Accounting obtained on one certificate at the General
Certificate of Education “Advanced Level” or an equivalent qualification
acceptable to the Public Service Commission.
B. Candidates should be computer literate.
Candidates should produce written evidence of knowledge claimed.
Duties:
1. To conduct transport studies and surveys in various localities at specific times
   of the day.
2. To collect, compile and analyse data required for planning, costing and tariff
   setting purposes.
3. To inspect and analyse operators’ returns and records for the verification of
   traffic operations and financial returns and to determine the adequacy or
   otherwise of the transport services.
4. To attend court, whenever necessary.
5. To represent the National Transport Authority on committees/meetings and
   liaise with other organisations, as and when required.
6. To input and retrieve data from the computerised system, whenever required by
   the Planning Section.
7. To deal with requests from Ministries/Departments and local authorities in
   connection with siting of bus stops, bus stands and pull-ins.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
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8. To use ICT in the performance of his duties.

9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Transport Planning Officer in the roles ascribed to him.

**Note**

Transport Planning Officers may be called upon to work outside normal working hours, including Saturdays, Sundays and Public Holidays.