

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Foreign Affairs, Regional Integration and International Trade (International Trade Division)

Post: Industrial Property Officer

Salary: Rs 22,575 x 625 – 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 38,350 (18 050 069)

Effective Date: 19 December 2017

Qualifications: By selection from among serving officers drawing salary in a scale the maximum of which is not less than salary point of Rs 32,500 and who reckon at least three years' service in a substantive capacity in their respective grade and who –

- (i) are conversant with matters relating to industrial property; and
- (ii) have interpersonal and communication skills.

Duties:

1. To assist Senior Industrial Property Officers and the Principal Industrial Property Officer.
2. To be responsible for –
 - (a) the receipt of applications made under the Industrial Property Enactments and the formal examinations of the applications;
 - (b) the receipt and processing of objections and counterstatements;
 - (c) ensuring the correct codification, classification of Patent and Trade Mark applications in accordance with international/regional agreements relating to Industrial Property Rights;
 - (d) the collection and preparation of relevant statistical data; and
 - (e) the safekeeping of the Register of Patents and the Register of Trade Marks.
3. To supervise the collection of fees claimed under the existing legislation.
4. To use ICT in the performance of his duties.
5. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Industrial Property Officer in the roles ascribed to him.



CERTIFIED CORRECT


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for Secretary for Public Service

19 December 2017

Date.....