

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Business, Enterprise, Commerce and Consumer Protection (Commerce Division)

Post: Senior Technical Officer (Legal Metrology)

Salary: Rs 23,200 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 33,750 (19 51 62)

Effective Date: 5 July 2011

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of Technical Officer (Legal Metrology) who reckon at least two years' service in a substantive capacity in the grade and who possess communication and interpersonal skills.

- Duties:**
1. To supervise and co-ordinate the work of subordinate staff in respect of -
 - (a) the custody and maintenance of standards and weighing/measuring equipment used in verification work;
 - (b) the calibration, verification and assizing of weighing and measuring instruments used in trade;
 - (c) the inspection of such equipment at its place of use to ensure that it is assized and kept in good condition;
 - (d) the test purchase of commodities, including pre-packed articles, for compliance with Legal Metrology legislation;
 - (e) the investigation of complaints from consumers and traders;
 - (f) the preparation of traders' cards, registration of all checks and enquiries and preparation of case files for reference to court; and
 - (g) the calibration of weighing/measuring instruments for industries and other bodies.
 2. To process reports submitted by subordinate staff.
 3. To assist in the training of new recruits and subordinate staff.

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*for Senior Chief Executive
Ministry of Civil Service and
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4. To use ICT in the performance of his duties.
5. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Technical Officer (Legal Metrology) in the roles ascribed to him.

Note

1. Senior Technical Officers (Legal Metrology) may be required to work outside normal working hours, including Sundays and Public Holidays.
2. Senior Technical Officers (Legal Metrology) may be required to serve a tour of service in Rodrigues.



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