


**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Industry, Commerce and Consumer Protection
- Post:** Senior Laboratory Auxiliary
- Salary:** Rs 18,075 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 30,950  
( 24 040 061)
- Effective Date:** 24 October 2017
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Laboratory Auxiliary who –
- (i) reckon at least five years' service in a substantive capacity in the grade; and
  - (ii) possess good organising and supervisory skills.
- Duties:**
1. To be responsible to the Director, Legal Metrology Services for –
    - (a) the organisation of work, supervision and training of Laboratory Auxiliaries.
    - (b) ensuring –
      - (i) the proper housekeeping of workshops, verification rooms and laboratories of the Legal Metrology Services;
      - (ii) the timely recording of laboratory environmental conditions;
      - (iii) that the physical environment of laboratories is maintained at a required level of standard; and
      - (iv) that the test equipment and standards are clean and in good conditions prior to verification/calibration.
    - (c) reporting any fault noted in equipment and standards used in the verification of instruments;

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**CERTIFIED CORRECT**

  
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*for Secretary for Public Service*

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- (d) keeping record of movement of equipment and standards used on sites for verification/calibration;
  - (e) keeping samples of commodities in appropriate environmental conditions for testing in laboratories; and
  - (f) providing maintenance and making minor repairs of test equipment with simple tools for proper functioning.
2. To assist officers in the handling and transportation of exhibits secured on inspection.
  3. To perform the duties of Laboratory Auxiliary, as and when required.
  4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Laboratory Auxiliary in the roles ascribed to him.

**Note**

Senior Laboratory Auxiliaries may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.

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