

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Industry, Commerce and Consumer Protection (Industry Division)

**Post:** Assay Laboratory Attendant

**Salary:** Rs 11,425 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 - 20,675 x 750 – 24,425 (24 18 50)

**Effective Date:** 2 June 2014

**Qualifications:** By selection from among serving employees on the permanent and pensionable establishment who possess the Cambridge School Certificate with at least a pass in Chemistry or passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language and Chemistry with at least Grade C in any two subjects or (ii) in six subjects including English Language and Chemistry with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission.

**NOTE**

In the absence of serving employees on the permanent and pensionable establishment possessing the above qualification, consideration will be given to those who show proof of having experience in chemical laboratory work.

- Duties:**
1. To be responsible for the general cleanliness of the laboratories including equipment and furniture.
  2. To assist in –
    - (i) assemblage of apparatus;
    - (ii) preparing chemicals and specimens for assaying and marking;
    - (iii) assaying, verifying, grading and marking operations;
    - (iv) the filing of test reports, applications, worksheets and other documents in use in the laboratories; and
    - (v) taking photographs of gemstones and jewellery and in preparing test reports.
  3. To destroy and dispose of used materials and chemicals after assaying.

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**CERTIFIED CORRECT**

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*for Senior Chief Executive  
 Ministry of Civil Service and  
 Administrative Reforms*

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4. To ensure that all switches/lights are turned off before leaving the laboratories every afternoon.
5. To operate office equipment such as photocopying and laminating machines.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assay Laboratory Attendant in the roles ascribed to him.

**Note**

Assay Laboratory Attendants may be required to work outside normal working hours including Sundays and Public Holidays.

**CERTIFIED CORRECT**



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