

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Housing and Lands

Post: Housing Development Officer

Salary: Rs 27,425 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 (26 54 75)

Effective Date: 20 May 2015

Qualifications: By selection from among candidates who –
(i) possess a degree from a recognised institution in one of the following fields –
Housing
Civil Engineering
Town and Country Planning
Architecture
Quantity Surveying
Actuarial Science
or an equivalent qualification acceptable to the Public Service Commission

OR

are holders of a Land Surveyor’s Commission issued under Section 4 of the Land Surveyors Act;

(ii) are computer literate.

Candidates should produce written evidence of knowledge claimed.

Duties:
1. To be responsible to the Principal Housing Development Officer for the performance of the following duties –
(i) collection and analysis of data and establishment of housing databases and indicators;
(ii) implementation of housing policies and strategies;
(iii) promotion of the availability of land for housing and development;

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CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

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PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

- (iv) preparation of housing schemes, especially for low income groups and of upgrading schemes in respect of low income settlements;
 - (v) advising on building materials, standards and techniques;
 - (vi) examining and processing claims for payment to consultants/contractors;
 - (vii) reviewing and updating legislation on housing matters;
 - (viii) liaising with local authorities, community and non-governmental organisations; and
 - (ix) attending meetings and effecting site inspections, as and when required.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Housing Development Officer in the roles ascribed to him.



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