## GOVERNMENT OF MAURITIUS

## SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry:	Healt	h and Qu	vality of Life I had to I Emadend Assistant
Post:	Radiographic Assistant (Personal) 7-PRBReport 2013.		
Salary:	Rs 6,425 x 150 - 7,325 x 175 - 8,200 x 200 - 9,000 x 250 - 10,000 x 300		
<b>Effective Date:</b>	10.600 x 400 - 12,600 (09 13 39) (Personal)  Rs 10,500 x 250 - 12,500 x 300 - 14,300 x 350 - 16,050 x  6 November 2006 $450 - 18,300 \times 600 - 19,500 \times 750 - 22,500$		
Qualifications:	By selection from among female candidates possessing the Cambridge School Certificate with passes in French and Mathematics obtained on one certificate or Passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language, French and Mathematics with at least Grade C in any two subjects or (ii) in six subjects including English Language, French and Mathematics with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission.		
<b>Duties:</b>	1.	To be 1	responsible to the Head of the Unit for -
		(a)	welcoming patients at the reception counter and giving appropriate instructions to them;
		(b)	giving appointments for X-Ray examination and relative instructions to patients;
		(c)	recording relevant particulars of patients in Register Book;
		(d)	answering telephone calls;
		(e)	acting as chaperone to female patients in X-Ray room;
		(f)	assisting the Radiologists during echography and other special examinations;
		(g)	assisting in the X-Ray rooms, preparing and/or giving, under supervision, enemas to female patients and children;
		(h)	sorting out and filing of X-Ray films;
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CERTIFIED CORRECT

for Senior Chief Executive

Ministry of Civil Service and
Administrative Reforms

0 6 NOV 2006

Date.....

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- (i) transcribing the relevant particulars of patients on the X-Ray films;
- (j) transcribing of Radiologists' reports in the record book;
- (k) preparing name tag of patients; and
- (l) despatching of Radiologists' reports and X-Ray films to wards, outpatients' units, Central Records Office, outstations, hospitals, dispensaries and general practitioners.
- 2. To perform such cognate duties as may be assigned.



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for Senior Chief Executive Ministry of Civil Service and Administrative Reforms

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