

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Health

Post: Hospital Servant *(Hospital Care Attendant (as left))*

Salary: Rs ~~380 x 20 - 500 x 25 - 550 (MIA 12)~~
Rs 3100 x 100 - 4000 x 125 - 4625 (MG-G-18) *CCO 2009*

Effective date: 30th January, 1984

Qualifications:

- A. Certificate of Primary Education (formerly Primary School Leaving Certificate) or an alternative qualification acceptable to the Public Service Commission.
- B. A sound physique, clean habits and good manners.

NOTE:

Consideration will also be given to employees of this Ministry who have worked satisfactorily for a period of at least three years although they do not possess the prescribed academic qualification.

Duties:

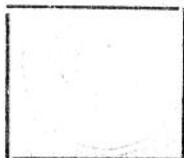
1. To be responsible to the Domestic Supervisor/Steward through the Officer-in-Charge of the Ward/Unit.
2. To clean wards, bathrooms, sluice rooms, toilets, verandas, corridors, staircases and all utensils etc. used in wards and to keep these clean and ready for use. For spots above hand's reach, e.g. walls, ceilings etc. should be cleaned up to a reasonable height, by making use of mops.
3. To remove immediately from ward all soiled linen and utensils.
4. To carry hot water to ward from boiler, whenever needed, for the bathing of patients.
5. To carry stretchers, wheelchairs, trolleys with or without patients from one ward to another, to and from the operation room, outpatient clinics, physiotherapy and X-Ray departments, laboratory, or to any other department of the hospital.
6. To remove dead bodies from wards to mortuary.
7. To carry all foodstuffs and stores from kitchen and store rooms to the wards and to hand them over to the Nursing Officer-in-Charge.

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[Signature]
for Establishment Secretary

Date.....



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8. To carry all soiled linen to linen room and to return to ward Nursing Officer clean linen in exchange.
9. To carry drugs and medicines from pharmacy to wards and vice versa.
10. To carry messages or specimens, whenever required.
11. To attend to the wants of patients and to answer their calls.
12. To provide assistance to Nursing Officers during the transport of patients from one institution to another whenever required.
13. To perform such cognate duties as may be assigned.

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for Establishment Secretary

Date.....

