

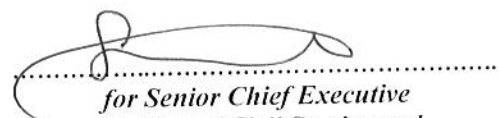
**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of Life
- Post:** Principal Pharmacist
- Salary:** Rs 45,275 x 1,500 – 58,775 x 1,800 – 65,975 (09 70 83)
- Effective Date:** 13 October 2014
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Pharmacist/Senior Pharmacist who –
- (i) reckon at least three years' service in a substantive capacity in the grade; and
 - (ii) possess effective communication and interpersonal skills.
- Duties:**
1. To be responsible to the Director, Pharmaceutical Services through the Deputy Director, Pharmaceutical Services for the following –
 - (i) establishing and managing pharmacy operations including dispensary services, stores management, Pharmacovigilance Unit, drug procurement and distribution;
 - (ii) developing, implementing and updating Good Practice Manuals and Standard Operating Procedures in the fields of dispensing, patient information, stores management and procurement;
 - (iii) providing professional advice to Pharmacist/Senior Pharmacists, Nursing staff and paramedical staff on matters relating to medicine;
 - (iv) collecting data from the public and private sector and liaising with all health professionals and stakeholders for Pharmacovigilance Unit and for contribution to medication reviews;
 - (v) identifying and recommending research work in the field of medicine;
 - (vi) planning the training and professional development of officers of the Pharmacist Cadre;
 - (vii) serving on boards and committees dealing with drug management;

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*for Senior Chief Executive
Ministry of Civil Service and
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- (viii) organising internal audit of the Pharmacy Division;
 - (ix) developing indicators for the measurement of performance of the Pharmaceutical Service;
 - (x) managing a Pharmacovigilance centre and acting as the Secretary to the Pharmacovigilance committee;
 - (xi) ensuring that all decisions taken by the Pharmacovigilance committee are communicated in a timely and efficient manner to all decision makers and stakeholders; and
 - (xii) ensuring that all decisions of the Pharmacovigilance committee are implemented and motivated.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Pharmacist in the roles ascribed to him.



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