

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Health and Quality of Life
Post: Deputy Director, Pharmaceutical Services
Salary: Rs 42,500 x 1,250 – 50,000 x 1,500 – 56,000 x 2,000 – 60,000 (09 69 81)

Effective Date: 3 August 2010

- Qualifications:**
- A. By selection from among officers in the grades of –
 - (i) Principal Pharmacist; and
 - (ii) Pharmacist/Senior Pharmacist who reckon at least seven years' service in a substantive capacity in the grade or an aggregate of seven years' service in a substantive capacity in the former grades of Senior Pharmacist and Pharmacist.
 - B. Candidates should –
 - (i) possess organising and supervisory skills;
 - (ii) be conversant with legislation relating to the pharmacy sector and drugs control; and
 - (iii) have the ability to lead a team of officers.

Role and Responsibilities: To assist in controlling the practice of pharmacy and ensuring compliance with the provisions of the Pharmacy Act both in the public sector and the private sector.

- Duties:**
- 1. To assist the Director, Pharmaceutical Services in the daily administration of the Pharmacy Division and generally in the discharge of his duties and in particular to be responsible for –
 - (i) advising on tender procedures for pharmaceuticals;
 - (ii) advising in the drafting of legislation relating to pharmaceutical trade and services;
 - (iii) co-ordinating and supervising activities of the Pharmacy Division;

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CERTIFIED CORRECT

Aleeraj

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date **03 AUG 2010**

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- (iv) planning manpower requirements and training of staff;
 - (v) implementing legislation related to medicines and pharmacy;
 - (vi) re-engineering of services with respect to improved access to patients, drafting and disseminating practical guidelines, information to users and public complaint management;
 - (vii) controlling and ensuring the quality of pharmaceuticals (both locally manufactured and imported);
 - (viii) acting as liaison officer with other government institutions and regional and international organisations;
 - (ix) ensuring compliance with legislation related to pharmaceutical trade and services; and
 - (x) collaborating with the University of Mauritius (UOM), the Mauritius Institute of Health (MIH) or any other tertiary institution for the setting of syllabus and training of students.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director, Pharmaceutical Services in the roles ascribed to him.



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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

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