

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of Life
- Post:** Chief Pharmacy Technician
- Salary:** Rs 39,575 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 (09 070 085)
- Effective Date:** 11 April 2018
- Qualifications:** By selection from among officers in the grade of Regional Pharmacy Technician who reckon at least two years' service in a substantive capacity in the grade or an aggregate of at least two years' service in a substantive capacity in the grade of Regional Pharmacy Technician and the grade of Principal Pharmacy Technician and who –
- (i) have a sound knowledge of pharmacy and related legislation;
 - (ii) possess good supervisory and organising skills;
 - (iii) possess good administrative abilities; and
 - (iv) are able to meet tight deadlines.
- Role and Responsibilities:** To assist the Director, Pharmaceutical Services, in the effective and efficient management of the Pharmacy Services and in ensuring good dispensing practice.
- Duties:**
1. To be responsible to the Director, Pharmaceutical Services for –
 - (i) the proper administration, organisation, supervision and coordination of the work of all staff in pharmacies; and
 - (ii) working out, together with the head of Pharmaceutical Sections of various health institutions and the Central Supplies Division, the requirements of pharmaceutical products.
 2. To implement proper mechanisms for the control and management of stocks of drugs in all health institutions and the withdrawal of expired drugs from circulation.
 3. To formulate –
 - (i) budget proposals; and
 - (ii) human resource plans to match manpower requirements of the Pharmacy Technician Cadre.

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for Secretary for Public Service

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4. To organise and supervise training programmes for subordinates of the Pharmacy Technician Cadre.
5. To submit periodic reports on the work performed by the pharmaceutical services including the consumption of drugs of the different health institutions.
6. To work in close liaison with the officer in charge of the Central Supplies Division regarding the continuity of supplies of drugs, medicines, vaccines, sera, surgical dressings to the different health institutions.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Pharmacy Technician in the roles ascribed to him.



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