

## GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Health and Quality of Life
- Post:** Senior Specialised Nurse
- Salary:** Rs 26,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 43,775 (09 53 69)
- Effective Date:** 02 June 2014
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Specialised Nurse in the relevant field of speciality who reckon at least five years' service in a substantive capacity and who –
- (i) have a strong personality and possess leadership skills; and
  - (ii) are able to manage a team of officers.
- Role and Responsibilities** To be responsible for the day-to-day management of the Unit of the relevant field of speciality.
- Duties:**
1. To be responsible to the officer in charge of the Unit of the relevant field of speciality or an officer designated by him for –
    - (i) organising, supervising and monitoring the work of Specialised Nurses, Nursing Officers and other specialised staff and supporting staff;
    - (ii) performing clinical and other work pertaining to his field of speciality;
    - (iii) conducting and participating in surveys, research activities and publications;
    - (iv) advising and assisting in the formulation of policies in his field of speciality;
    - (v) allocating daily duties and preparing staff rosters;
    - (vi) conducting inquiries on complaints and representations;

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*[Signature]*  
 .....  
 for Senior Chief Executive  
 Ministry of Civil Service and  
 Administrative Reforms

02 June 2014

Date.....

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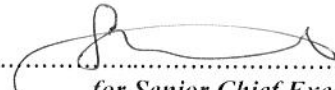
- (vii) collaborating with the Central School of Nursing or other training institutions on training programmes related to his field of speciality and participating in the conduct of nursing examinations;
  - (viii) attending meetings and other events related to his field of speciality, as may be required;
  - (ix) controlling inventory of equipment and consumables;
  - (x) managing all stores items and keeping of appropriate imprest; and
  - (xi) keeping and providing statistical data, as and when required.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Specialised Nurse in the roles ascribed to him.

**Note**

Senior Specialised Nurses will be required to work at staggered hours including Sundays and Public Holidays.



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.....  
*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

**02 June 2014**

Date.....