

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of Life
- Post:** Senior Specialised Nurse (Diabetes)
- Salary:** Rs 28, 625 x 775 – 32, 500 x 925 – 37, 125 x 1, 225 – 40, 800 x 1, 525 – 46, 900 (09 058 075)
- Effective Date:** 18 July 2018
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Specialised Nurse (Diabetes) who reckon at least five years' service in a substantive capacity in the grade and who –
- (i) possess supervisory and managerial skills; and
 - (ii) are able to lead a team of officers.
- Role and Responsibilities:** To be responsible for the day-to-day management of the Diabetes Clinics in the health region.
- Duties:**
1. To be responsible to the NCD Co-ordinator in the Regional Hospital or an officer designated by him for the performance of the following duties –
 - (a) to ensure that the implementation of all policies relating to diabetes care are adhered to;
 - (b) to supervise the work of Specialised Nurses (Diabetes) at regional level;
 - (c) to maintain and supervise the smooth running of diabetes specialist nursing service at hospital and primary health care levels;
 - (d) to manage Diabetes Clinics in hospitals/Area Health Centres/Community Health Centres;
 - (e) to coordinate the care of diabetic patients by the multi-disciplinary team;
 - (f) to organise –
 - (i) Nurse-led clinics in consultation with medical practitioners; and
 - (ii) community participative sessions for prevention and control of diabetes.
 - (g) to keep accurate records, compile reports and submit regular statistical returns at regional level to the NCD Co-ordinator;

/2...

CERTIFIED CORRECT

.....
N. Auchoybur (Mrs)
for Secretary for Public Service

18 July 2018

Date.....



**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

- (h) to submit regular program of work to the NCD Co-ordinator;
 - (i) to work in collaboration with multi-disciplinary teams in the development of protocols and clinical nursing policies with regard to diabetes care;
 - (j) to organise and facilitate training for Specialised Nurses (Diabetes);
 - (k) to attend and participate in multi-disciplinary clinical and research meetings; and
 - (l) to participate in studies and surveys related to diabetes.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Specialised Nurse (Diabetes) in the roles ascribed to him.

Note

Senior Specialised Nurses (Diabetes) will be required to work at staggered hours.

CERTIFIED CORRECT

.....
N. Auchoybur (Mrs)
for Secretary for Public Service

18 July 2018

Date.....

