

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Health and Quality of Life

Post: Head, Occupational Health Unit

Salary: Rs 75,000 (09 00 88)

Effective Date: 1 April 2011

Qualifications: By selection from among officers in the grade of Senior Occupational Health Physician who reckon at least three years' service in a substantive capacity in the grade or at least seven years' service in the Occupational Health Cadre in the Ministry of Health and Quality of Life and who -

- (i) possess administrative and organising abilities; and
- (ii) have initiative and leadership qualities.

Role and Responsibilities: To be responsible for an effective and efficient occupational health service delivery.

- Duties:**
1. To be responsible to the Director, Health Services for the organisation, administration and management of the Occupational Health Unit.
 2. To liaise and co-ordinate the activities of his Unit with other services or agencies involved in Occupational Health, Industrial Hygiene, Environmental and Public Health.
 3. To monitor the performance of clinical work in the field of Occupational Health and advise on matters pertaining to that field.
 4. To supervise the biological monitoring among workers employed in hazardous trades.
 5. To plan and carry out surveys and research in occupational diseases and report thereon.
 6. To be responsible for the mentoring and training of junior staff.
 7. To use ICT in the performance of his duties.
 8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Head, Occupational Health Unit in the roles ascribed to him.

CERTIFIED CORRECT

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... 01 APR 2011

