

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of life
- Post:** Director, Emergency Services
- Salary:** Rs 75,000 (09 00 88)
- Effective Date:** 27 November 2012
- Qualifications:**
- A. By selection from among officers in the grades of –
- (i) Senior Emergency Physician who reckon at least three years' service in a substantive capacity in the grade or an aggregate of at least seven years' service in a substantive capacity in the grades of Senior Emergency Physician and Emergency Physician; and
- (ii) Specialist/Senior Specialist in the field of Anaesthesia who reckon at least seven years' service in a substantive capacity in the grade and who possess practical experience in Emergency Medicine.
- B. Candidates should –
- (i) possess good organising, managerial and conceptual skills;
- (ii) be assertive and proactive; and
- (iii) have the ability to lead and motivate a large staff in emergencies.

Candidates should produce written evidence of experience claimed.

Role and Responsibilities: To be responsible for the provision of an efficient and effective Emergency Medical Services.

- Duties:**
1. To be responsible to the Director-General Health Services through the Director, Health Services for the following duties –
- (i) the management, on a national level, of the Control Room of the Emergency Medical Service (EMS) and its respective units at the Regional Hospitals and to advise on matters pertaining to Emergency Services;
- (ii) planning, organising and supervising the work of the personnel and ensuring the day-to-day running of the EMS Units;

1/2...



CERTIFIED CORRECT

Alecasing

.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... 27 NOV 2012

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

- (iii) co-ordinating the work of the Senior Emergency Physician and Emergency Physicians and advising them, as appropriate;
 - (iv) forecasting needs in terms of human resources (medical and paramedical) and equipment for the different EMS Units;
 - (v) ensuring that optimum use is made of human, financial and material resources in the EMS Units;
 - (vi) conducting research projects in the field of Emergency Medicine;
 - (vii) organising regular training programmes for medical and paramedical staff of the EMS Units; and
 - (viii) co-ordinating activities related to the collection, analysis and interpretation of statistical data for the EMS Units.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director, Emergency Services in the roles ascribed to him.



CERTIFIED CORRECT

Aleerasingh

.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **27 NOV 2012**