

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Health and Quality of Life

Post: Director, Clinical Services

Salary: Rs 110,000 (09 000 102)

Effective Date: 21 April 2016

Qualifications:

A. By selection from among officers in the grades of –

- (i) Consultant-in-Charge; and
- (ii) Specialist/Senior Specialist who reckon at least 10 years' service in a substantive capacity in the grade.

B. Candidates should –

- (i) possess strong leadership, managerial and communication skills; and
- (ii) have a record of having co-published papers/articles in medical fields and have participated in seminars, Continuous Professional Development programmes and medical education of students.

Candidates should produce written evidence of knowledge claimed.

Role and Responsibilities: To be responsible for the overall management of clinical services and for making recommendation on clinical policies reflecting national health priorities.

Duties:

1. To be responsible to the Director, Health Services for Curative Services for –

- (i) all administrative matters and for the smooth running of the services in his clinical speciality;
- (ii) the formulation of clinical standards and guidelines and ensuring the implementation thereof;
- (iii) developing in collaboration with other stakeholders Continuous Professional Development programmes in respect of his speciality;

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CERTIFIED CORRECT

[Signature]
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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

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-2-

- (iv) undertaking clinical audit at regular intervals, submitting reports thereon and ensuring the implementation of the recommendations made;
 - (v) undertaking and participating in research in his field of speciality;
 - (vi) formulating and ensuring implementation of policies aiming at upgrading and maintaining the clinical standards in his field of speciality in line with international norms;
 - (vii) planning and co-ordinating the visit(s) of overseas teams;
 - (viii) training of staff; and
 - (ix) standardising the use of equipment and disposables.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director, Clinical Services in the roles ascribed to him.



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