

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of Life
- Post:** Superintendent, Surgical Technology Workshop
- Salary:** Rs 31,725 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 53,200 (09 062 079)
- Effective Date:** 06 May 2016
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Surgical Technologist who reckon at least three years' service in a substantive capacity in the grade and who –
- (i) possess good organising, motivational and conceptual skills; and
 - (ii) are able to lead a team of officers.
- Role and Responsibilities:** To be responsible for the administration and management of the Surgical Technology Workshop and the timely delivery of service.
- Duties:**
1. To be responsible to the Director, Health Services through the Regional Health Director for the performance of the following duties –
 - (i) to advise the Ministry on all matters pertaining to the Surgical Technology Workshop;
 - (ii) to ensure the proper day-to-day running of the Surgical Technology Workshop;
 - (iii) to supervise the design, maintenance and repairs of surgical instruments and medical equipment;
 - (iv) to supervise and monitor the work of subordinate staff;
 - (v) to plan and organise the work of the Surgical Technology Workshop;
 - (vi) to organise and provide training to subordinate staff and users on the principles of operation and precautions relevant to personal safety; and
 - (vii) to vet all specifications of surgical instruments and medical equipment.

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CERTIFIED CORRECT

*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

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2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Superintendent, Surgical Technology Workshop in the roles ascribed to him.



CERTIFIED CORRECT

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