

GOVERNMENT OF MAURITIUS

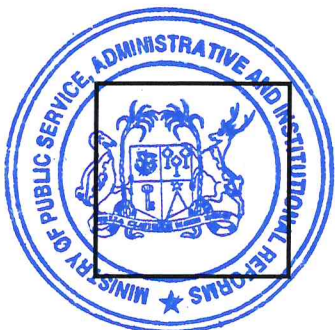
**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Wellness
- Post:** Chief Health Promotion and Research Co-ordinator
- Salary:** Rs 40,300 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 82,250 (10 073 098)
- Effective Date:** 08 January 2024
- Qualifications:**
- A. By selection from among officers of the Ministry who –
- (i) possess a Master’s Degree in Sociology or Social Work or Health Promotion or Communication or Work Based Learning Studies (Health Promotion and Communication) from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and
 - (ii) reckon at least 10 years’ working experience in Non-Communicable Diseases (NCDs) Prevention and Health Promotion activities.
- B. Candidates should –
- (i) possess analytical, conceptual and leadership skills;
 - (ii) have considerable organising, administrative and managerial abilities;
 - (iii) be proactive in matters of health promotion; and
 - (iv) have a record of having co-published papers/articles on health promotion and NCDs.

Role and Responsibilities: To be responsible for the planning, organisation, implementation and monitoring of activities relating to Non-Communicable Diseases (NCDs) and health promotion.

- Duties:**
1. To be responsible to the Director, Health Promotion and Research for the performance of the following duties –
 - (i) to advise on the formulation of health policies;
 - (ii) to assist in the framing and enforcement of NCD related legislations;

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CERTIFIED CORRECT

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B. D. Nundloll (Mrs)
for Secretary for Public Service

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- (iii) to be responsible for the conduct of studies and surveys, organisation and coordination of events;
 - (iv) to monitor and conduct health promotion activities;
 - (v) to co-ordinate activities relating to promotion and control of NCDs in outreach regions, workplaces and schools;
 - (vi) to co-ordinate effective mobilisation of the community and resources in community-based activities to influence changes in lifestyle;
 - (vii) to develop, plan and implement health promotion projects, policies and strategies in collaboration with all stakeholders;
 - (viii) to advise on the formulation of strategies for alleviating human sufferings relating to NCDs, Communicable Diseases and other emerging infectious diseases;
 - (ix) to liaise with Ministries/Departments and all stakeholders, both at local and international levels in the preventive and promotive aspects of health;
 - (x) to identify areas of research in NCDs and health promotion and to make appropriate proposals;
 - (xi) to co-ordinate and conduct research, studies and surveys on NCDs and health promotion and to liaise with international consultants for such exercise, whenever required;
 - (xii) to plan and organise national and international conferences, Primary Health Care functions and other events;
 - (xiii) to monitor the upkeep of a sound database of health promotion activities; and
 - (xiv) to ensure timely preparation and submission of reports on the monitoring and evaluation of related health promotion programmes.
2. To use ICT in the performance of his duties.

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3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Health Promotion and Research Co-ordinator in the roles ascribed to him.



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