

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS

**Ministry:** Health and Quality of Life  
**Post:** Public Health and Food Safety Inspector  
**Salary:** Rs 15,175 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 34,175 X 1,200 – 35,375 (18 32 63)

**Effective Date:** 05 June 2014

**Qualifications:** By selection from among candidates who –  
(i) possess a Diploma in Sanitary Science from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and  
(ii) are computer literate.

Candidates should produce written evidence of knowledge claimed.

**Duties:**

- I. To be responsible to the Director, Public Health and Food Safety under the specific instructions of the Regional Public Health Superintendent through the Principal Public Health and Food Safety Inspector and the Senior Public Health and Food Safety Inspector for –
  - (a) carrying out regular inspections of all private, public, residential, industrial and trade premises to ensure compliance with Public Health Act and Public Health Regulations, Food Act and Food Regulations and Food (Sale of Food on Premises of Educational Institutions) Regulations and to establish contraventions and conduct prosecution for non-compliance of Public Health Act, Food Act and related Regulations;
  - (b) attending to environmental health complaints from the public and other agencies and abating nuisances by issuing Sanitary Notices;
  - (c) carrying out health education of the public through programmes on –
    - (i) personal hygiene, food safety/hygiene, environmental health;
    - (ii) control of communicable diseases; and
    - (iii) food safety/hygiene for food handlers and issue of Food Handler's Certificate.

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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

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- (d) giving Free Pratiques to ships and Health Clearance to aircrafts in accordance with Quarantine Regulations and performing other port health duties such as –
  - (i) inspection of maritime conveyance for issuing of sanitation certificates;
  - (ii) issuing of health clearances to the Director, Customs Department for imported food consignments at the Port, Airport, Parcel Post, Bonded warehouses, under the direct supervision of the Senior Public Health and Food Safety Inspector;
  - (iii) fumigation, deratting of ships, issuing of Ship Sanitation Certificates/Ship Sanitation Exemption Certificates, as applicable;
  - (iv) screening of incoming passengers at Port and Airport for the control of Communicable Diseases and taking of blood smears, when necessary; and
  - (v) conducting enquiry in cases of Notifiable Communicable Diseases.
- (e) carrying out sampling of food stuffs for the purpose of physical, chemical and micro-biological analysis;
- (f) performing organoleptic test and using onsite equipment for examination of foodstuffs, and effecting seizure and detention of foodstuffs unfit for human consumption;
- (g) supervising disposal of seized foodstuffs at approved disposal sites in connection with food poisoning and food-borne diseases;
- (h) investigating food poisoning, food-borne and communicable diseases as well as implementing and monitoring outbreak management plans so as to control spread;

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- (i) processing food alerts following International notifications and implementing food recall procedures;
  - (j) implementing outbreak management plans cum preventive measures to control the spread of Vector-borne, Water-borne and other Communicable Diseases;
  - (k) collecting, retrieving, analysing and keeping records relating to Public Health, Food Safety and Communicable Diseases and preparing returns, as required;
  - (l) issuing of –
    - (i) Health certificates and Health clearances to exporters of foodstuffs and other stakeholders; and
    - (ii) Cremation permits and carrying out inspection of private cremation grounds.
  - (m) supervising exhumations and burial of unclaimed dead bodies.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Public Health and Food Safety Inspector in the roles ascribed to him.

**Note**

Public Health and Food Safety Inspectors will be required to work outside normal working hours, on Saturdays, Sundays and Public Holidays, as and when necessary.



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