

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Health and Quality of Life
- Post:** Chief Hospital Administrator
- Salary:** Rs 48,275 x 1,500 – 58,775 x 1,800 – 69,575 (11 72 85)
- Effective Date:** 25 August 2015
- Qualifications:** By promotion, on the basis of experience and merit, of an officer in the grade of Deputy Chief Hospital Administrator who reckons at least two years' service in a substantive capacity in the grade and who possesses effective managerial and leadership qualities.
- Role and Responsibilities:** To contribute effectively to the formulation and implementation of policies for the non-medical aspects of administration and the management of hospitals and annexed health institutions and to co-ordinate the administration of the related services and ensure their efficient delivery.
- Duties:**
1. To be responsible to the head of the Ministry for the general non-medical aspects of administration in the health institutions and to monitor the effective use of resources.
 2. To ensure the proper functioning of health services including supply of equipment, stores, catering and other logistic support.
 3. To participate in the planning of health infrastructural projects of the Ministry.
 4. To participate in the organisation and provision of services during natural disasters and emergency situations.
 5. To assist in human resource planning activities.
 6. To use ICT in the performance of his duties.
 7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Hospital Administrator in the roles ascribed to him.



CERTIFIED CORRECT


for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
25 August 2015