



**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Prime Minister's Office (Forensic Science Laboratory)
- Post:** Forensic Laboratory Attendant
- Salary:** Rs 11,425 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 24,425 (24 18 50)
- Effective Date:** 19 September 2014
- Qualifications:** By selection from among serving employees on the permanent and pensionable establishment who possess the Cambridge School Certificate with at least a pass in Biology or Chemistry or Physics or passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language and Biology or Chemistry or Physics with at least Grade C in any two subjects or (ii) in six subjects including English Language and Biology or Chemistry or Physics with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission.

**NOTE**

In the absence of serving employees on the permanent and pensionable establishment possessing the above qualification, consideration will be given to those who show proof of having experience in chemical laboratory work.

- Duties:**
1. To be responsible for the general cleanliness of the laboratory, benches, glassware and other apparatus.
  2. To take adequate measures to ensure good housekeeping of the laboratory.
  3. To collect specimens whenever directed.
  4. To handle chemicals and assist in the preparation of solutions/reagents.
  5. To assist in the –
    - (i) storage of equipment and materials;
    - (ii) sealing and safe handling of exhibits;
    - (iii) maintenance of laboratory equipment/plant; and

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*Alec...*

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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

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-2-

- (iv) implementation/maintenance of quality assurance, quality control and archiving.
- 6. To ensure proper incineration of specimen after analysis, as and when required.
- 7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Forensic Laboratory Attendant in the roles ascribed to him.



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*Alexis P.*

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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

19 September 2014

Date.....