

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Prime Minister's Office (Forensic Science Laboratory)
- Post:** Director, Forensic Science Laboratory
- Salary:** Rs 66,000 (19 00 84)
- Effective Date:** 10 December 2009
- Qualifications:**
- A. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level".
 - B. A degree in Biology or Chemistry or Forensic Science from a recognised institution.

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

- C. Candidates should –
 - (i) reckon at least ten years' post qualification experience in the management and administration of a Forensic Science Laboratory;
 - (ii) be computer literate; and
 - (iii) possess marked managerial and leadership skills, administrative ability, drive and integrity.

International exposure in the field of Forensic Science is desirable.

Note

Qualification at A above should have been obtained prior to qualification at B above. However, candidates who, as at 30 June 2003, did not possess the qualification at A above will also be considered provided they hold –

- (a) a Cambridge School Certificate or Passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and

/2...

CERTIFIED CORRECT

Alec...

.....
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

10 DEC 2009

Date.....



GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

- (b) a Master's Degree or a postgraduate diploma from a recognised institution in one of the fields at B above or an equivalent qualification acceptable to the Public Service Commission.

Qualification at (a) under 'Note' should have been obtained prior to qualification at B above and at (b) under 'Note'.

Candidates should produce written evidence of knowledge/experience claimed.

**Role and
Responsibilities:**

To decide on matters of policy and strategic development at the Forensic Science Laboratory in general.

Duties:

1. To be responsible for the management of the Forensic Science Laboratory.
2. To advise on all matters related to Forensic Science and administration of the Forensic Science Laboratory.
3. To spearhead changes at the Forensic Science Laboratory in line with approved policies.
4. To organise and supervise the work of the staff posted in the different sections of the Laboratory.
5. To assign case work to the staff of various divisions.
6. To set up training programmes for the staff and ensure implementation thereof.
7. To conduct specific tasks in his field of expertise whenever required.
8. To ensure the implementation of the Performance Management System in the Forensic Science Laboratory.
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director, Forensic Science Laboratory in the roles ascribed to him.



CERTIFIED CORRECT

Alexander

.....
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

10 DEC 2009

Date.....