

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Prime Minister's Office (Forensic Science Laboratory)
- Post:** Chief Forensic Scientist
- Salary:** Rs 46,900 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 68,500 x 1,950 – 70,450
(19 075 089)
- Effective Date:** 08 July 2019
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Forensic Scientist/Senior Forensic Scientist who reckon –
- (i) **For the Chemistry/Toxicology Section**
at least eight years' experience in the field of Forensic Chemistry/Toxicology
- (ii) **For the Biology Section**
at least eight years' experience in the field of Forensic Biology
- Role and Responsibilities:** To be responsible for all aspects of operational activity of the Forensic Science Laboratory and ensure effective delivery of forensic services.
- Duties:**
1. To be responsible to the Director, Forensic Science Laboratory for –
 - (a) the day-to-day administration of a section of the Forensic Science Laboratory as well as maintain accountability for the activities in the section;
 - (b) supervise and organise work of section staff to include determining work load of section staff and delegating assignments;
 - (c) perform and supervise laboratory examinations, the training and appraisal of subordinate staff as well as for the overview of quality assurance and proficiency testing in assigned disciplines of the section;

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CERTIFIED CORRECT

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S. Chundusing
S. Chundusing (Mrs)
for Secretary for Public Service

08 July 2019

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- (d) provide scientific leadership in the development of forensic science policy and procedures, planning and strategy, associated capabilities and technologies. Oversee relevant scientific practices, policies and plans ensuring procedures respond to new and emerging issues within the scientific field and their longer terms implications;
 - (e) respond to the scene of crime to perform the technical investigations, conduct test/examination, evaluate test results, communicate test findings and complete reports, reviews and/or inspect work for quality, accuracy and completeness;
 - (f) provide court testimonial as necessary related to assigned cases;
 - (g) monitor and provide recommendations for the laboratory budget (expenditures, budget projections) as well as assist in collection of and present statistical data essential for running of the section; and
 - (h) remain current on scientific advancements in the forensic field in order to apply appropriate methodologies.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Forensic Scientist in the roles ascribed to him.



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