

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE
DISCIPLINED FORCES SERVICE COMMISSION

Department: Mauritius Fire and Rescue Service
Post: Divisional Fire Officer
Salary: Rs 41,080 x 970 – 46,900 x 1,050 – 49,000 x 1,100 – 54,500 x 1,450 – 58,850 x 1,750 –
62,350 x 1,850 – 64,200 (07 064 083)
Effective Date: 25 February 2026

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of Senior Station Fire Officer who reckon at least two years' service in a substantive capacity in the grade and who –

A. possess the Level 3 Diploma in Fire Science and Fire Safety from the Institution of Fire Engineers (IFE), United Kingdom

OR

B. (i) are Graduates or Graduate Members or hold a Graduate Membership of the Institution of Fire Engineers (IFE), United Kingdom; and

(ii) have been successful in –

(a) at least four units/components/subjects leading to the Level 3 Diploma in Fire Science and Fire Safety from the Institution of Fire Engineers (IFE), United Kingdom or

(b) at least four Graduateship/Graduate Examination Papers from the Institution of Fire Engineers (IFE), United Kingdom or

(c) a combination of at least four units/components/subjects/ Graduateship/Graduate Examination Papers from the Institution of Fire Engineers (IFE), United Kingdom.

OR

Equivalent qualifications to A and B above acceptable to the Disciplined Forces Service Commission.

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CERTIFIED CORRECT

A. Heerasing

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A. Heerasing (Mrs)
for Secretary for Public Service

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- C. Candidates should –
- (i) possess effective leadership and organising skills;
 - (ii) have the ability to command and exercise authority;
 - (iii) be familiar with modern trends and techniques in management;
 - (iv) possess effective problem-solving skills;
 - (v) possess good analytical skills;
 - (vi) have the ability to work in a multi-disciplinary team and promote teamwork;
 - (vii) be proactive and versatile and adaptable to different work situations and conditions; and
 - (viii) possess good interpersonal and communication skills.

Role and

Responsibilities:

To be responsible for the efficient organisation, administration and management of Divisions/Sections/Units of the Mauritius Fire and Rescue Service.

Duties:

1. To lead and manage operational incidents, as incident commander or in the other incidents, as and when required.
2. To carry out risk assessment, develop, monitor and review technical fire emergency strategies to reduce the risk of fire and any other emergencies.
3. To collect, validate and analyse information from a range of internal and external sources to ensure timely and prompt decision-making.
4. To represent the Mauritius Fire and Rescue Service at the National Disaster Risk Reduction and Management Centre, as and when required.
5. To carry out inspections related to the Service.
6. To monitor projects relevant to his functional area until completion.

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7. To perform managerial/administrative duties including verifying record books and ledgers.
8. To foster a harmonious, safe and healthy working environment and effective working relationship.
9. To assist in the preparation of Fire Service Order and other legal requirement related to the Service.
10. To plan and organise activities related to fire prevention and safety and other emergencies.
11. To examine and recommend plans of buildings and inflammable substances installations, fire safety and emergency management plans.
12. To issue improvement notices and fire certificates.
13. To deliver lectures on fire prevention and safety and on emergency preparedness for the community.
14. To collect, analyse and disseminate relevant and up-to-date information and statistics on fire prevention and safety and on statutory/private hydrants and open water sources.
15. To liaise with the appropriate bodies for the installation, repairs and maintenance of hydrants and to ensure adequate provision of water supplies at all times.
16. To be responsible for the training of officers in each Division and to prepare training courses, conduct and supervise training.
17. To assess the training and development needs of officers and develop officers in line with their personal development plans to ensure that they are equipped with the necessary knowledge, skills and abilities to fulfil their roles.
18. To carry out investigation and prosecution duties.
19. To use ICT in the performance of his duties.

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20. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Divisional Fire Officer in the roles ascribed to him.

Note

1. Divisional Fire Officers may be required to work outside normal working hours, at night, including Saturdays, Sundays, Public Holidays and during cyclonic periods and other natural calamities and any Mauritius Fire and Rescue Service related emergencies.
2. Divisional Fire Officers are liable to be called upon to service any Fire Station/Section/Unit within the Republic of Mauritius.
3. Divisional Fire Officers may be required to drive Service Vehicles, as and when required.
4. Divisional Fire Officers will be required to attend such theoretical and practical training courses in all aspects of the work of a Divisional Fire Officer, as may be approved and arranged by the Mauritius Fire and Rescue Service.



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