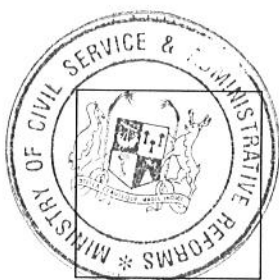


**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Finance and Economic Development (Management Audit Bureau)
- Post:** Senior Accounting Technician
- Salary:** Rs 18,800 x 600 – 20,000 x 800 – 24,000 (01 52 59)
- Effective Date:** 22 November 2005
- Qualifications:** By promotion, on the basis of experience and merit, of officers who reckon at least two years' service in a substantive capacity in the grade of Accounting Technician and have completed Part 2 of the ACCA examinations (New Syllabus) or possess an equivalent qualification acceptable to the Public Service Commission.
- Duties:**
1. To assist in planning and organising and to participate in management audit exercises and financial investigations in Ministries/Departments, Corporations and other bodies.
  2. To investigate into management accounting and management information systems with a view to detecting inadequacies and weaknesses and proposing remedial measures.
  3. To write-up management audit reports.
  4. To assist in the streamlining of financial systems and work procedures.
  5. To assist in the training and supervision of Accounting Technicians and in co-ordinating their activities.
  6. To assist officers of the Financial and Management Analyst Cadre in the general performance of their duties.
  7. To perform such cognate duties as may be assigned.



**CERTIFIED CORRECT**

*R. Rue*

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for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms

Date **22 NOV 2005**  
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