

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Financial Services and Good Governance
- Post:** Lead Analyst, Anti-Money Laundering/Combating Financing of Terrorism
- Salary:** Rs 64,800 x 1,850 – 68,500 x 1,950 – 74,350 x 2,825 – 80,000 x 3,000 – 86,000 (01 086 095)
- Effective Date:** 13 July 2021
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Analyst/Senior Analyst, Anti-Money Laundering/Combating Financing of Terrorism who reckon at least six years' service in a substantive capacity in the grade and who –
- (a) have an in-depth understanding of the –
    - (i) work of the Eastern and Southern Africa Anti-Money Laundering Group;
    - (ii) Financial Action Task Force and other regional and international organisations involved in the fight against money laundering and terrorism financing;
    - (iii) Financial Action Task Force Standards; and
    - (iv) financial sector including compliance with anti-money laundering and terrorism financing preventive and proliferation measures;
  - (b) are able to work in a fast-paced environment, independently, or as a team member and meet tight deadlines;
  - (c) are self-motivated and demonstrate a high sense of integrity;
  - (d) possess strong interpersonal and communication skills;
  - (e) are proactive, versatile and have the ability to anticipate and respond to changes; and
  - (f) are able to lead and motivate staff and work in a multi-disciplinary team.

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**D. Gowry (Mrs)**  
*for Secretary for Public Service*

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**NOTE**

In the absence of qualified officers in the grade of Analyst/Senior Analyst, Anti-Money Laundering/Combating Financing of Terrorism, by selection from among candidates who –

- (i) possess a degree in Finance or Accounting or Law or Banking and Financial Services or Statistics from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;
- (ii) reckon at least eight years' post-qualification experience in the financial or legal services sector;
- (iii) possess the qualifications at (a) to (f) above; and
- (iv) are computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

**Role and  
Responsibilities:**

To assist in the planning and the implementation of policies, strategies, systems and processes in line with the implementation of International Standards for the Mauritian Anti-Money Laundering/Combating Financing of Terrorism.

**Duties:**

1. To be responsible to the Supervising Officer through the Director, Anti-Money Laundering/Combating Financing of Terrorism in the performance of the following duties –
  - (i) to coordinate proposed legislative changes relating to Anti-Money Laundering/Combating Financing of Terrorism/Combating Proliferation Financing;
  - (ii) to coordinate and monitor the implementation of the National Anti-Money Laundering/Combating Financing of Terrorism Action Plan and National Anti-Money Laundering/Combating Financing of Terrorism Strategy;

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- (iii) to provide support to the National Anti-Money Laundering/Combating Financing of Terrorism Committee established under the Financial Intelligence and Anti-Money Laundering Act;
- (iv) to ensure domestic coordination amongst all members of the National Anti-Money Laundering/Combating Financing of Terrorism Committee with respect to Anti-Money Laundering/Combating Financing of Terrorism matters;
- (v) to participate in and actively coordinate the National Money Laundering Terrorist and Proliferation Financing Risk Assessment of Mauritius and its related activities;
- (vi) to disseminate the National Money Laundering and Terrorist Financing Risk Assessment Report and undertake outreach on Anti-Money Laundering/Combating Financing of Terrorism issues in collaboration with relevant stakeholders;
- (vii) to coordinate Anti-Money Laundering/Combating Financing of Terrorism mutual evaluation exercise and post evaluation reporting with Anti-Money Laundering/Combating Financing of Terrorism authorities and Eastern and Southern Africa Anti-Money Laundering Group or other relevant international or regional assessing bodies for matters relating to the sector;
- (viii) to ensure that records of deliberation of meetings are properly kept and maintained and ensure confidentiality thereof;
- (ix) to maintain and update a skilled matrix of all Anti-Money Laundering/Combating Financing of Terrorism resource persons in Mauritius;
- (x) to develop and maintain contents of the Anti-Money Laundering/Combating Financing of Terrorism National Committee Website;

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- (xi) to carry out research, understand, analyse and disseminate information of strategic nature with relevance to the Financial Services Sector; and
  - (xii) to act as Mentor and guide subordinate staff in the execution of their duties.
2. To use ICT in the performance of his duties.
  3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Lead Analyst, Anti-Money Laundering/Combating Financing of Terrorism in the roles ascribed to him.

**Note**

Lead Analysts, Anti-Money Laundering/Combating Financing of Terrorism may be outposted to any Ministry/Department where their services will be required. They will be responsible administratively to the Head of the Ministry/Department where they are posted. For the technical aspects of their duties, they will, as and when required, seek guidance/assistance of the Director, Anti-Money Laundering/Combating Financing of Terrorism posted to the Ministry of Financial Services and Good Governance.



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