GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Finance, Economic Planning and Development
( Corporate and Business Registration Department)

Post: Manager XBRL

Salary: Rs 30,700 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 –
49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 (01 062 092)

Effective Date: 13 July 2022

Qualifications: A. By selection from among candidates who possess a pass at the final
examinations required for admission to membership of one of the following bodies –

(i) The Institute of Chartered Accountants of England and Wales

(ii) The Institute of Chartered Accountants of Scotland

(iii) The Institute of Chartered Accountants of Ireland

(iv) The Association of Chartered Certified Accountants

(v) The Chartered Institute of Management Accountants

(vi) The Chartered Institute of Public Finance and Accountancy

OR

an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) be registered with the Mauritius Institute of Professional Accountants
(MIPA) in accordance with Section 51 of the Financial Reporting Act;

(ii) have a strong understanding of International Financial Reporting
Standards (IFRS)/International Accounting Standards Board (IASB)
regulations and application of XBRL in the filing, retrieval and use of
financial statements or any similar application;

(iii) have a knowledge of the application of the Companies Act;

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(iv) have the ability to organise and work efficiently as a team leader and
meet tight deadlines; and

(v) be computer literate.

Candidates should produce written evidence of knowledge claimed.

Role and Responsibilities:
To be in charge of the XBRL Unit and to implement policies relating to financial
reporting by companies.

Duties:

1. To report to and be responsible to the Registrar of Companies for the
implementation of all decisions relating to filing of financial statements via
the XBRL system and/or any relevant system.

2. To advise the Registrar of Companies on any matter relating to the policy
issues on the implementation of any accounting system.

3. To vet all financial statements submitted in the XBRL format and/or any other
format.

4. To advise on the acceptability of financial statements submitted via the XBRL
system and any other system.

5. To ensure that the stakeholders concerned comply with the relevant
regulations/practice directions governing the extensible Business Reporting
Language (XBRL) and any similar applications.

6. To respond to queries on XBRL and any related system from audit firms,
management companies and other stakeholders.

7. To provide training on XBRL to representatives of audit firms, management
companies, accountants, company secretaries and other professionals.

8. To assist audit firms, management companies, accountants and other
professionals in using the iFile tool.

9. To generate reports and prepare statistics on XBRL.

10. To supervise the work of a team of officers in the XBRL Unit and provide
training and coaching/guidance to them.

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11. To use ICT in the performance of his duties.

12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Manager XBRL in the roles ascribed to him.

Note

In case of a force majeure/public emergency, the Manager XBRL is required to be available to provide his services to ensure business continuity either through work from home, remote working, working online or work performed through any other IT system.

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