

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** National Infrastructure and Community Development  
(National Infrastructure Division)
- Post:** Carpenter
- Salary:** Rs 15,745 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 –  
22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 28,225 (25 026 059)
- Effective Date:** 22 October 2021
- Qualifications:** By selection from among serving employees on the permanent and pensionable establishment who –
- (i) possess the National Trade Certificate (Level 3) in Carpentry and Joinery issued jointly by the Mauritius Examinations Syndicate and the Industrial and Vocational Training Board (IVTB) [now Mauritius Institute of Training and Development (MITD)] or the National Certificate (Level 3) in Carpentry, Formwork and Shuttering awarded by the Mauritius Institute of Training and Development (MITD) or an equivalent qualification acceptable to the Public Service Commission; and
  - (ii) have a knowledge of First Aid.

**NOTE**

In the absence of qualified serving employees, by selection from among candidates who –

- (i) possess the Certificate of Primary Education;
- (ii) possess the National Trade Certificate (Level 3) in Carpentry and Joinery issued jointly by the Mauritius Examinations Syndicate and the Industrial and Vocational Training Board (IVTB) [now Mauritius Institute of Training and Development (MITD)] or the National Certificate (Level 3) in Carpentry, Formwork and Shuttering awarded by the Mauritius Institute of Training and Development (MITD) or an equivalent qualification acceptable to the Public Service Commission; and
- (iii) have a knowledge of First Aid.

Candidates should produce written evidence of knowledge claimed.

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CERTIFIED CORRECT

*P. Neerunjun*

P. Neerunjun (Mrs)  
for Secretary for Public Service

22 October 2021

Date.....



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**Duties:**

1. To carry out –
  - (i) the necessary measurements and calculations of the trade in accordance with technical specifications;
  - (ii) simple repair work, make free hand dimensioned sketches, work from sketches and drawings; and
  - (iii) all carpentry works such as make simple mortise, tenon and all types of joints, plane and groove boards for paneling.
2. To use and maintain in good condition, all tools in general use of the trade.
3. To identify the properties, uses and working characteristics of all timbers and other related materials used in the trade.
4. To make all types of joints such as glued, pinned, wedged, bolted or fitted joints required in carpentry, whether in interior work or heavy structural work.
5. To make and finish boarded panels and floorings.
6. To make and fix skirtings and internal joinery.
7. To make and fix doors, windows, louvres and fit hinges and mortise lock in doors.
8. To work out from drawings the timbers required for construction works and to carry out common types of repair works to an existing building or structure.
9. To carry out from drawings and specifications, the construction of any structure or building, prepare and set out in a correct manner all timber members and erect all partitions, roofs, doors and window frames.
10. To make use of appropriate powered tools for works requiring such tools.
11. To advise on the use and purchase of materials, tools and equipment, as may be required.

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**P. Neerunjun (Mrs)**  
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12. To carry out works related to maintenance and repairs works before and after cyclones, flooding and other national disasters.
13. To take off quantities from plans and prepare cutting lists and use a woodworking lathe, if required.
14. To ensure that all operations regarding the use of specific tools and equipment are carried out safely.
15. To make use of appropriate powered tools for the execution of works and to ensure good housekeeping of all tools generally used in the trade and the workplace.
16. To comply with safety and health standards.
17. To train and guide other workers under his supervision.
18. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Carpenter in the roles ascribed to him.

**CERTIFIED CORRECT**

*P. Neerunjun*

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**P. Neerunjun (Mrs)**  
*for Secretary for Public Service*

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