

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Renewable Energy and Public Utilities (Energy Services Division)
- Post:** Principal Inspector, Energy Services Division
- Salary:** Rs 21,400 x 600 – 23,200 x 800 – 28,000 x 1,000 – 29,000 (22 48 58)
- Effective Date:** 1 April 2010
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Inspector, Energy Services Division who –
- (a) reckon at least two years' service in a substantive capacity in the grade; and
 - (b) possess the Technician Diploma in Electrical Engineering awarded by the City and Guilds of London Institute or an equivalent qualification acceptable to the Public Service Commission.
- Duties:**
1. To be responsible for –
 - (i) the installation and maintenance of electrical services and repairs of equipment;
 - (ii) the implementation of planned preventive maintenance schemes;
 - (iii) the discipline of staff;
 - (iv) the welfare of staff;
 - (v) the enforcement of measures to ensure job safety and prevention of accidents; and
 - (vi) the training and coaching of subordinate staff.
 2. To maintain records, including requests for services attended to, and furnish returns and reports, as may be required.
 3. To comply with the provisions of the Quality Management System.
 4. To use ICT in the performance of his duties.
 5. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Inspector, Energy Services Division in the roles ascribed to him.

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CERTIFIED CORRECT

Alexander

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

01 APR 2010

Date.....



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Note

The Principal Inspector, Energy Services Division may be required to work outside normal working hours including Sundays, Public Holidays and officially declared cyclone days.



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Administrative Reforms*

Date..... **01 APR 2010**