

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Renewable Energy and Public Utilities (Energy Services Division)
- Post:** Chief Inspector, Energy Services Division
- Salary:** Rs 24,800 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 33,750 (22 53 62)
- Effective Date:** 1 April 2010
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Principal Inspector, Energy Services Division who –
 - (a) reckon at least two years’ service in a substantive capacity in the grade; and
 - (b) possess the Advanced Technician Diploma in Electrical Engineering awarded by the City and Guilds of London Institute or an equivalent qualification acceptable to the Public Service Commission.
- Role and Responsibilities:** To be responsible to the Electrical Engineer/Senior Electrical Engineer, Energy Services Division for the implementation of electrical works, maintenance and repairs of electrical installations, plant and equipment, and energy systems.
- Duties:**
 1. To be responsible for the performance of the following duties –
 - (i) working out all details in connection with the setting up of a maintenance scheme on electrical installations, plant and equipment, and energy systems of the Government and reviewing and amending the maintenance scheme periodically, as required;
 - (ii) supervising the work of officers under his control and ensuring that all sections under his control are efficiently operated at all times;
 - (iii) maintaining records of all installations, maintenance and repairs carried out and furnishing reports and returns, as and when required;
 - (iv) organising on-the-job training, as necessary, for the staff working under his supervision;
 - (v) organising and supervising periodic testing of Government electrical installations and taking corrective measures in order to prevent danger and breakdown of installations, as far as is reasonably practicable; and

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for Senior Chief Executive
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- (vi) preparing basic electrical layouts with costs estimates under the supervision of Electrical Engineers/Senior Electrical Engineers, Energy Services Division in connection with upgrading of electrical installations belonging to the Government.
2. To ensure the timely budgeting, indenting and receipt of materials required for electrical works, and the proper storage and ready availability of such materials.
 3. To attend and take part in meetings in connection with electrical projects including installation and maintenance of plant and equipment.
 4. To liaise with staff of Ministries/Departments concerned for the proper carrying out of installation/maintenance/repairs as directed by Electrical Engineers/Senior Electrical Engineers, Energy Services Division.
 5. To promote discipline and healthy staff relationship and ensure the optimum use of human resources.
 6. To ensure that plans of work are set up at different sections under his control and to monitor the execution of these plans.
 7. To comply with the provisions of the Quality Management System.
 8. To use ICT in the performance of his duties.
 9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Inspector, Energy Services Division in the roles ascribed to him.

Note

The Chief Inspector, Energy Services Division may be required to work outside normal working hours including Sundays, Public Holidays and officially declared cyclone days.



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