

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Renewable Energy and Public Utilities (Energy Services Division)
- Post:** Chief Technician, Energy Services Division
- Salary:** Rs 24,800 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 33,750 (22 53 62)
- Effective Date:** 10 March 2010
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Principal Technician, Energy Services Division who –
 - (i) reckon at least two years’ service in a substantive capacity in the grade; and
 - (ii) possess the Advanced Technician Diploma in Electrical Engineering awarded by the City and Guilds of London Institute or an equivalent qualification acceptable to the Public Service Commission.
- Duties:**
 1. To be responsible to the Electrical Engineer/Senior Electrical Engineer for –
 - (i) the installation, maintenance and repairs of all electrical plant and equipment and energy systems inclusive of associated building services;
 - (ii) setting up of planned preventive maintenance schemes concerning electrical plant and equipment, energy systems and associated building services;
 - (iii) supervising the work of Principal Technicians, Energy Services Division and other subordinate staff and ensuring that all workshops are efficiently operated at all times;
 - (iv) maintaining records of all installations, maintenance and repairs carried out and furnishing reports and returns, as and when required;
 - (v) organising necessary on-the-job training for staff working under his supervision; and
 - (vi) organising and supervising the testing of large electrical installations of Government institutions and taking corrective measures in order to prevent danger and breakdown of installations, as far as is reasonably practicable.

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*for Senior Chief Executive
Ministry of Civil Service and
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2. To ensure the timely budgeting, indenting and receipt of spare parts as well as the proper storage and ready availability of such spare parts.
3. To attend and take part in meetings in connection with electrical projects and repairs/maintenance/replacement of electrical plant and equipment.
4. To promote discipline and healthy staff relationship and ensure the optimum use of human resources.
5. To submit proposals to Electrical Engineers/Senior Electrical Engineers for upgrading of electrical installations in large Government institutions and replacement of electrical plant and equipment.
6. To comply with the provisions of the Quality Management System.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Technician, Energy Services Division in the roles ascribed to him.

Note

The Chief Technician, Energy Services Division may be required to work outside normal working hours, on Sundays, Public Holidays and officially declared cyclone days.



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