

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Public Infrastructure and Land Transport (Energy Services Division)
- Post:** Lead Electrical Engineer, Energy Services Division
- Salary:** Rs 46,900 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 68,500 x 1,950 – 70,450 (22 075 089)
- Effective Date:** 09 August 2018
- Qualifications:**
- A. By promotion, on the basis of experience and merit, of –
- (i) officers in the grade of Principal Electrical Engineer, Energy Services Division in post as at 31.12.15 who reckon at least three years' service in a substantive capacity in the grade; and
- (ii) officers in the grade of Electrical Engineer/Senior Electrical Engineer, Energy Services Division who reckon at least five years' service in a substantive capacity in the grade.
- B. Candidates should –
- (i) have an overall knowledge in Electrical Project Management and management of contracts;
- (ii) have a good knowledge of administrative, procurement and supply and financial procedures relating to electrical contracts; and
- (iii) possess good leadership, managerial and communication skills.
- Role and Responsibilities:** To ensure that an efficient and effective service delivery is provided to all customers while making optimum use of resources.
- Duties:**
1. To be responsible to the Director, Energy Services Division through the Deputy Director, Energy Services Division, for –
- (i) the installation, operation, maintenance and the proper running of electrical plant, equipment and energy related services including air-conditioning, refrigeration and lifts in Government owned buildings, and the supervision of the design, execution and maintenance of electrical installation works;

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CERTIFIED CORRECT

N. Auchoybur (Mrs)
for Secretary for Public Service

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- (ii) advising on electrical and energy related matters;
- (iii) the preparation of technical specifications, drawings, cost estimates, bid documents, evaluation of bids and the award of contracts;
- (iv) advising on terms of reference for appointment of consultants;
- (v) the review of reports from consultants and coordinating the work of consultants on projects;
- (vi) guiding, supervising and coordinating the assignments of Electrical Engineer/Senior Electrical Engineers, Energy Services Division;
- (vii) ensuring that the provisions of relevant legislation relating to electricity are enforced;
- (viii) the preparation and monitoring of sectional budget estimates for electrical projects;
- (ix) participating in research work in connection with electricity and electrical energy;
- (x) ensuring compliance with the provisions of the Quality Management System;
- (xi) liaising with client Ministries/Departments and other stakeholders for the coordination and execution of works and for the inclusion of best practices of energy efficiency in the design of buildings;
- (xii) the training of subordinate staff; and
- (xiii) organising and participating in meetings and committees, as and when required.

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2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Lead Electrical Engineer, Energy Services Division in the roles ascribed to him.

Note

Lead Electrical Engineer, Energy Services Division may be required to work outside normal working hours including Saturdays, Sundays, Public Holidays and officially declared cyclone days.



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