

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Public Infrastructure and Land Transport (Energy Services Division)
- Post:** Deputy Director, Energy Services Division
- Salary:** Rs 62,950 x 1,850 – 68,500 x 1,950 – 74,350 x 2,825 – 80,000 x 3,000 – 86,000 (22 085 095)
- Effective Date:** 22 August 2016
- Qualifications:** By selection from among officers in the grade of Chief Engineer, Energy Services Division (to be restyled Lead Electrical Engineer, Energy Services Division) who reckon at least two years' service in a substantive capacity in the grade and who –
- (a) possess strong interpersonal and communication skills;
 - (b) have the ability to lead and motivate a team of officers; and
 - (c) have the ability to work under pressure.
- Role and Responsibilities:** To assist the Director, Energy Services Division in the creation of a safe environment and in ensuring the safety and reliability of electromechanical equipment in Government owned buildings.
- Duties:**
1. To assist the Director, Energy Services Division in the day-to-day management of the Energy Services Division.
 2. To deputise for the Director, Energy Services Division, as and when required.
 3. To supervise, co-ordinate and monitor the work of Chief Engineers, Energy Services Division (to be restyled Lead Electrical Engineer, Energy Services Division) and other technical staff with regard to planning, design and implementation of electrical, electromechanical and energy systems as well as new projects.
 4. To prepare and submit project status reports in a timely manner.
 5. To ensure operation and maintenance of electrical plant and equipment as well as energy systems of Government owned buildings and sites.

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*for Senior Chief Executive
Ministry of Civil Service and
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6. To ensure that all electrical installations are carried out in conformity with existing legislation.
7. To liaise with client Ministries/Departments and other stakeholders for project management and ensure best practices of energy efficiency and use of renewable energy to the extent possible in the design of buildings' services.
8. To participate in research work in connection with electricity and electrical energy.
9. To assist in –
 - (i) the evaluation of bids;
 - (ii) the preparation of guidelines for safety inspection of electrical installations and energy systems; and
 - (iii) the promotion and maintenance of a Quality Management System.
10. To attend meetings and committees, as and when required.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director, Energy Services Division in the roles ascribed to him.

Note

The Deputy Director, Energy Services Division may be required to work outside normal working hours including Sundays, Public Holidays and officially declared cyclone days.



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